

PART 5313 - Simplified Acquisition Procedures

2019 Edition

Table of Contents

[SUBPART 5313.1 — PROCEDURES 2](#)

[5313.106-1 Soliciting from a Single Source 2](#)

[5313.106-3 Award and Documentation 2](#)

[SUBPART 5313.2 - ACTIONS AT OR BELOW THE MICRO-PURCHASE THRESHOLD 2](#)

[5313.201 General 2](#)

[SUBPART 5313.3 - SIMPLIFIED ACQUISITION METHODS 3](#)

[5313.301 Governmentwide Commercial Purchase Card 3](#)

[5313.303-5 Purchases Under BPAs 3](#)

[SUBPART 5313.5 - SIMPLIFIED PROCEDURES FOR CERTAIN COMMERCIAL ITEMS 3](#)

[5313.500 General 3](#)

[5313.501 Special Documentation Requirements 3](#)

SUBPART 5313.1 — PROCEDURES

5313.106-1 Soliciting from a Single Source

(b) For acquisitions that exceed the micro-purchase threshold, but do not exceed the Simplified Acquisition Threshold, the tailorable [Single Source Justification](#) template may be used.

5313.106-3 Award and Documentation

(a) See the tailorable [Determination of Fair & Reasonable Price](#) template when using Simplified Acquisition Procedures under FAR Subpart 13.1.

SUBPART 5313.2 - ACTIONS AT OR BELOW THE MICRO-PURCHASE THRESHOLD

5313.201 General

(g)(1) See [MP5301.601\(a\)\(i\)](#).

SUBPART 5313.3 - SIMPLIFIED ACQUISITION METHODS

5313.301 Governmentwide Commercial Purchase Card

See [AFI 64-117](#), *Air Force Governmentwide Purchase Card (GPC) Program* and *The GPC Expanded Use Guidebook*, dated March 2019.

5313.303-5 Purchases Under BPAs

(b)(1) Individual purchases under BPAs established in accordance with FAR 13.303-2(c)(3) may be made up to the purchase limitation identified in the BPA.

(2) Individual purchases of commercial items, other than BPAs established in accordance with FAR 13.303-2(c)(3), may be made up to the dollar limitation specified in FAR 13.500.

SUBPART 5313.5 - SIMPLIFIED PROCEDURES FOR CERTAIN COMMERCIAL ITEMS

5313.500 General

(c)(1) See [MP5301.601\(a\)\(i\)](#).

See [AFICC PGI 5313.500](#).

5313.501 Special Documentation Requirements

(a)(1)(ii) See the tailorable [Sole Source \(Including Brand Name\) Justification - Simplified Procedures for Certain Commercial Items](#) template.

(a)(2) See [5306.304\(a\)](#) for the approving officials for acquisitions using the limited or sole source justification at FAR 13.501(a)(2).